

**BOARD OF COUNTY COMMISSIONER'S
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY FEBRUARY 23, 2015
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of February 17, 2015.
- D. Bid Openings:** Accept, Award, and/or Reject the following (State Law requires bids to be opened in house meeting of the Board of County Commissioners.)
 - 1. **BID#COM-1707** – The Purchase and Installation of all hardware and software for a new Access Control System for the Cleveland County Courthouse, Auxiliary Buildings and Access Controlled Parking Lots.
- E. Old Business: Discussion, Consideration and/or Action regarding the following:**
 - 1. **BID#COM-1705** – The Purchase and Installation of new Signage and removal of current signage for the Cleveland County Administration Building and Courthouse.
 - 2. **BID#HWY-1706** – Three Month (3) Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from March 7, 2015 through June 6, 2015.
 - 3. **Selection** of an Insurance agent/broker to represent Cleveland County for the purpose of obtaining quotes for property casualty and all other necessary lines of insurance.
- F. Items of Business: Discussion, Consideration and/or Action regarding the following:**
 - 1. Approve and Accept the Cleveland County OJI Policy.

2. **Accept the Addendum** of the Nepotism Policy to the Cleveland County Personnel Policy Handbook.
3. **Accept the Addendum** of the Military Leave Policy to the Cleveland County Personnel Policy Handbook.
4. **Approval** of the Inventory Equipment List for Cleveland County Commissioners Office and Cleveland County Emergency Management as the official list to be filed with the Cleveland County Clerk.
5. **Resolution** as to Cleveland County’s commitment to participate in the ACCO Gridiron competition to encourage employees to learn more about and participate in health and wellness activities.
6. **Inter-local Agreement** between the Board of Cleveland County Commissioners and the Oklahoma Department of Wildlife conservation for the period July 1, 2014 through June 30, 2015.
7. **Appointment** of County Representative to the ACOG Intermodal Transportation Technical Committee.
8. **Appointment** of County Representative to the ACOG Board of Directors.
9. **Appointment** of County Representative to the ACOG-911 Committee.
10. **Resolution** for Disposing of D611-83, Apple IPAD for Cleveland County District #1. This item has been traded.
11. **Resolution** for Disposing of D205-11, Projector for the Cleveland County Commissioners Office. This item is to be declared surplus and junked.
12. **Resolution** for Disposing of B331-0176, 2008 Ford Crown Victoria, VIN: 2FAFP71V18X150212 for the County Sheriff’s Department. This vehicle is to be declared surplus and sold to the Insurance Company after being totaled.
13. **Resolution** for Disposing of E299-014, DM400C Digital Mailing System for the Cleveland County OSU Extension Office. This item has been traded.

14. Resolution for Disposing of the following items from OSU Extension Center. These items have been declared surplus and sold at previous County Auctions.

- a. E201-001 Typewriter
- b. E222-002 TV-VCR SN/D3AA17283
- c. E222-003 Digiview Monitor SN/4DH605V1303297
- d. E222-009 3-COM Computer Port SN/ESPL 611
- e. E222-014 HP Color Laser Printer SN/JPDD020468
- f. E224-002 Laser Jet Printer 4M Plus
- g. E233-000 Olympus D360L Digital Camera
- h. E233-001 Sony Digital Camera SN/413854
- i. E299-002 Overhead Projector SN/10898
- j. E299-006 PB D500 Mailing Machine SN/28102
- k. E299-008 Overhead Projector SN/2882

15. Resolution for Disposing of the following items from OSU Extension Center. These items are to be declared surplus and junked.

- a. E222-021 Computer SN/617014
- b. E222-025 Smart UPS Power Backup
- c. E222-028 HP Color Laser Printer SN/P9AA4600146
- d. E222-030 Dell Computer System SN/CPU-HNTB011
- e. E222-040 Gateway DS 400E (VTX) SN/30126054
- f. E223-004 Brother Intellifax 4750E SN/U80283BJ198857
- g. E224-001 HP Laser Jet Printer 1200 C SN/USC54003955
- h. E233-003 Powershot Canon G3 Digital Camera SN/6121306163
- i. E242-001 Kirby Vacuum Cleaner
- j. E605-000 HOTPOINT Stove SN/TT250207Q

16. Resolution for Disposing of the following items from OSU Extension Center. These items are to be declared surplus to be sold at auction.

- a. E222-008 Router-Cayman DSL SN/1774502
- b. E222-041 Gateway Laptop Computer SN/35916019
- c. E222-042 Gateway Laptop Computer SN/39067499
- d. E223-006 Sharp MX5500N Digital Copier SN/A5002823

17. Approve the January 2015 Monthly Reports of the following officers:

- a. Bryant Rains, Election Board
- b. Tammy Belinson, County Clerk
- c. Jim Reynolds, Treasurer
- d. David Tinsley, Assessor
- e. Rhonda Hall, Court Clerk
- f. Joe Lester, County Sheriff
- g. Keith Reed, Health Department

18. Approve the following Cash Fund Appropriations:

a. Assessor’s Revolving Fund	\$ 311.00
b. Bridge Capital Improvement Fund	\$ 41.78
c. Cleveland County Justice Center Fund	\$175,926.99
d. County Bridge and Road Improvement Fund	\$ 49,144.27
e. County Commissioners Building Fund	\$ 295.80
f. County Clerk’s Lien Fee Fund	\$ 5,415.40
g. County Clerk’s Preservation Fee Fund	\$ 23,668.43
h. County Health Fund	\$283,951.53
i. Court Clerk Revolving Fund	\$ 12,344.35
j. Drug Court Revolving Adult Fund	\$ 1,714.64
k. Early Settlement Central Cleve. Co. Fund	\$ 3,220.00
l. County Fair Board Fund	\$ 15,744.50
m. Highway Unrestricted Fund	\$470,650.03
n. Local Emergency Planning Committee Fund	\$ 1,000.00
o. S.T.O.P. Violence Against Women Grant Fund	\$ 2,553.50
p. Safe Room Grant Fund	\$ 94,550.00
q. Sales Tax Fund	\$767,634.15
r. Sheriff Courthouse Security Service Fee Fund	\$ 3,898.83
s. Sheriff Federal Share Revenue Fund	\$ 13.74
t. Sheriff Revolving Fund	\$ 77,337.00
u. Sheriff Service Fee Fund	\$ 58,342.86
v. Sheriff Jail Fund	\$ 8,227.45
w. Treasurer Certification Fee Fund	\$ 4,070.00

19. Approval of the following Blanket Purchase Orders submitted for the following Departments:**District #1**

15-3969-T2A	OneSource Managed Services	\$ 800.00
15-3991-T2A	Mid-Continent Truck Sales, Inc.	\$ 2,000.00

District #2

15-3992-T2A	Alcohol & Drug Testing, Inc.	\$ 500.00
15-3993-T2A	Delco Diesel Services, Inc.	\$ 750.00
15-3994-T2A	Edwin D Tomlinson	\$ 500.00
15-3995-T2A	Logan County Asphalt Co.	\$ 1,500.00

District #3

15-3938-T2A	James Supplies & Rental Co.	\$ 1,000.00
15-3941-T2A	Palace Auto Supply	\$ 500.00
15-3962-T2A	Pearson Lumber	\$ 500.00
15-3973-T2A	Fastenal Industrial & Const.	\$ 500.00
15-3982-T2A	R & M Diesel	\$ 14,720.02

20. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 14/15

General:

15-0135-R3BS2A 15-1109-CCJC2 15-1424-B2A 15-1516-SM2
 15-2237-SM2 15-2856-B2A

Highway:

15-0178-T2A 15-0481-T2A 15-2116-T2A 15-2243-T2A

Health:

15-0325-MD2 15-0326-MD2 15-0329-MD2 15-0395-MD1C
 15-0399-MD1C 15-0403-MD1C 15-0408-MD1C

21. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 14/15

a. General Fund	\$ 593,004.15
b. Highway Fund	\$ 127,490.66
c. Health Fund	\$ 10,353.39
d. Sheriff Service Fee Fund	\$ 322.95
e. Sheriff Jail Fund	\$ 240.00
f. Sheriff Mobile Command Center Fund	\$ 1,602.85
g. Sheriff Revolving Fee Fund	\$ 11,164.73
h. County Clerk Preservation Fund	\$ 19,477.15
i. Sheriff Cleve. Co. Justice Center Fund	\$ 204,073.58
j. Fair Board Fund	\$ 621.86

FY 13/14

a. General Fund	\$ 175.00
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G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Commissioner’s Discussions regarding County Business.

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

J. Adjourn.

02-20-15 P12:23 RCVD

Date and Time Posted: _____

Jimmy Belmon

County Clerk or Deputy

by Linda Atkins